



Berkshire & South Buckinghamshire Amateur Swimming Association

A sub-region of Swim England South East Region

President : Mrs Diane Cryer(Reading SC)

31 January 2023

Dear Sir/Madam

MANAGEMENT BOARD

You are requested to attend a meeting of the Management Board, to be held remotely on Tuesday 7 February 2023, at 8pm, to transact the business in the agenda set out below. Joining instructions will be sent nearer the date of the meeting.

Yours faithfully

R F PENFOLD

Hon Secretary

To: Diane Cryer (President), Jonathan Mills (Hon Treasurer), Peter Roycroft (Vice-President), Peter Button, Stuart Fillingham, James Glazebrook, Jenny Gray, Janet Hopkins, Paul Lloyd, Bob Odell, Roger Prior, Simon Redlich, Emma West

And Chris Hirst, Kristie Jarrett

A G E N D A

1 MINUTES

To confirm the Minutes of the meeting of the Management Board held on 10 November 2022 (*to follow*).

2 REGIONAL CLUB DEVELOPMENT OFFICER

At its first meeting, the Board decided to issue an open invitation to its meetings to the Swim England South East Region's Regional Club Development Officer. This County is in the portfolio of Kristie Jarrett, and she may, therefore, wish to report.

3 REPORTS BY DISCIPLINE MANAGERS AND OTHER APPOINTEES

Members will recall that the Board has decided an annual programme for discipline managers and other appointees to attend meeting of the Board.

All managers and appointees have been invited to this, the budget-setting, meeting, and are invited to report, orally, if that is their wish.

4 MEMBERSHIP OF THE BOARD

The Board is asked to confirm the appointment of Jennie Gray (Reading Royals ASC) as a Member, following e-mail correspondence in November 2020.

5 MATTERS ARISING ON THE MINUTES

To consider matters arising not covered elsewhere in the agenda.

6 FINANCE

The Hon Treasurer will report orally on the Association's finances.

It is anticipated that the Hon Treasurer will also submit a draft budget for the financial year 2023/24 to this meeting.

6 "COUNTY" OFFICIALS' POLO SHIRTS

The Association has, for many years, sold white officials' shirts, bearing the Association's badge, to licensed technical officials who support the Association's events.

The Hon Secretary will propose at the meeting

“That, with effect from 1 April 2023, the Association gives a white “County” officials' shirt to each licensed technical official who volunteers for the first time at one the Association's events - the County Championships, the Masters Meet and the Development Meet - with the expectation that the shirt will be worn when officiating at later County events”.

7 SWIM ENGLAND DEVELOPMENT CAMPS

To review the arrangements for the [swimming] development camps expected to be delivered by the Association on behalf of Swim England.

8 REVIEW OF COUNTY GOVERNANCE

The Board is reminded that Swim England undertook a review of the governance of county associations last year. The results are now being shared with the swimming community, together with proposals to strengthen the governance, by way a series of meetings. The roadshows in the South East Region are arranged for 11 March at the Chilterns Leisure Centre, Amersham and 12 March at K2, Crawley. Board Members have been encouraged to attend one of the meetings.

9 ASA SOUTH EAST REGION

The Hon Secretary or Roger Prior may report orally on the meetings of the Regional Management Board held on 20 November 2022 and 17 January 2023.

10 CORRESPONDENCE

The Hon Secretary will continue to report to the Board correspondence he has received, not otherwise reported in the agenda. The only correspondence of note since the last meeting, aside from the monthly club updates/newsletters from the Swim England South East Region, is as follows:

Regional Manager, Swim England South East Region - forwarding a message from the Head of Public Affairs at Swim England about the “Save Our Pools” petition;
Regional Manager, Swim England South East Region - forwarding a message from the Head of Development at Swim England about the Club Health Tracker;
Regional Manager, Swim England South East Region - forwarding a message from Swim England advised of the water depths’ policy update, with effect from 1 January 2023;
Regional Manager, Swim England South East Region - forwarding a message from the Chief Executive of Swim England about improving safeguarding and welfare practices in the sport, in the wake of the Whyte Review into British Gymnastics;
Administrator, Swimming Leadership Group, Swim England - updated prompt cards from 1 January 2023 and update regarding World Aquatics review of technical rules.

11 ANY OTHER BUSINESS

Members will recognise that, in light of the Board’s decision that the agenda of meetings should include notice of every matter to be discussed, with written reports, complete with clear advice/recommendations as to action required, circulated at least 3 clear days in advance of the meeting, it is inappropriate to take decisions, at this meeting, on matters which may be raised orally under this agenda item.